



CONSULATE-GENERAL OF BRAZIL IN SYDNEY

Level 17 / 31 Market St. Sydney NSW 2000

Tel.: (02) 9267-4414 Fax.: (02) 9267-4419

Website: www.brazilsydney.org email: visa@brazilsydney.org

Jurisdiction: **NSW / QLD / NT**

VOLUNTARY WORK VISA (VITEM I – RN 68/05)

Requirements for a visa application:

All the required documents listed below will be forwarded to the relevant authorities in Brazil.

From the applicant:

- Photocopy of the relevant pages of passport (certified by the Consulate – fee applicable). The Consulate reserves the right not to endorse soiled, damaged or defaced passports.
- Visa Application must be filled-out online: <https://scedv.serpro.gov.br> Fill it out, print the receipt, sign it and attach a 3x4 cm picture (frontal, with white background) in the appropriate box – photos of over 6 months cannot be accepted.
- Federal Police clearance (based on **FULL FINGERPRINT**) of the applicant (name check if between 16 and 18 years of age). In Australia, this document is called “National Police Certificate”, issued within 90 days previous to application lodgment. Not required in the case of persons under the age of 16 years (authenticated by the Consulate – fee applicable)
- Working With Children Clearance Notices (authenticated by the Consulate – fee applicable)
- Health insurance valid throughout Brazil (certified photocopy by the Consulate - fee applicable).
- Proof of financial means for the duration of stay in Brazil (certified by the Consulate – fee applicable)
- Document showing professional experience or qualification compatible to the activities to be undertaken during your stay in Brazil – diploma, accreditation, certificate (authenticated by the Consulate – fee applicable)
- A valid international yellow fever vaccination certificate may be required when arriving in Brazil, if visitor has been to various African or South American countries before entering Brazil. A list of these countries can be viewed at <http://www.anvisa.gov.br/eng/pab/travelers/index.htm>. On the page click on List of countries and Brazilian towns with yellow fever cases. The Australian authorities may also require this certificate when arriving back to Australia

From the Brazilian Institution (originals and 1 complete set of copies):

- Letter of invitation from the Brazilian institution (signature certified by a notary in Brazil).
- Document giving details of work place and type of activities to be carried out by the applicant (signature certified by a notary in Brazil).
- An undertaking in writing from the Brazilian institution assuming full responsibility for the maintenance of the applicant while in Brazil and for his/her return to the country of origin (signature certified by a notary in Brazil).
- Constitution of the Brazilian institution, i. e. social statutes, articles of association, appointment act or nomination of the current board of directors (authenticated photocopy).
- Proof of registration with the respective National, State, Federal District or Municipal Social Welfare Council (authenticated photocopy of current document).
- Proof that the Brazilian Institution is fully functional (authenticated photocopy of current document).
- Minute nominating the committee members/board of director (authenticated photocopy of current document).

PLEASE NOTE

- Applications will only be accepted if all required documentation is presented and fees paid. It is the sole responsibility of the applicant to obtain all the documents required for issuance of the visa. Incomplete applications will be returned at applicant's expenses. The Consulate may at any time request further information or additional documents deemed necessary. General conditions are subject to change without prior notice.
- THE CONSULATE-GENERAL MAY AT ANY TIME REQUEST ANY ADDITIONAL DOCUMENTATION OR INFORMATION DEEMED NECESSARY.
- VITEM-I holders **must** register in person at the Department of Federal Police in Brazil **within the first 30 days** after their arrival.
- VITEM-I holders intending to stay in Brazil for more than 180 days are allowed to take their personal effects exempt from import duties. Pertinent inquiries should be addressed to the Consulate-General.

The above requirements are effective as of 3rd June 2010 and replace any previous information.

CONSULAR FEES

Fees are payable by Australia Post Money Order made out to the Consulate-General of Brazil.

- Applications made in person or by the applicant's spouse, de facto, parent child or sibling: A\$ 84.00
- Applications made by agent/mail: A\$ 112.00 - **Applicants must send all required documentation and a self-addressed stamped envelope, for return by post**. The Consulate-General cannot be held responsible for lost or delayed mail or any other belongings left inside your passport.
- Each certified copy – per page A\$ 14.00 (fourteen Australian dollars)
- Legalization of each signature in documents A\$ 28.00 (twenty eight Australian dollars)

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